

PRB Surplus Property: Available for Donation or Purchase

PRB is disposing of the furniture, equipment, and kitchen items listed below from its Washington, DC office at 1111 19th Street NW.

Items are available at no cost to eligible nonprofit organizations and public educational institutions, and by purchase to any other party.

Key dates

- Responses are accepted beginning immediately.
- PRB will begin evaluating responses on August 11, 2026. Responses received after that date will be considered as they are received, and only to the extent items remain available.
- All items must be removed by August 31, 2026.

Eligibility and preference

1. First preference goes to organizations recognized by the IRS as exempt under Section 501(c)(3) and in good standing, and to public educational institutions, including public school districts, public colleges, and public universities. Requesting organizations must provide their EIN and either a copy of their IRS determination letter or, for public institutions, documentation of governmental or public educational status. PRB will verify status through the IRS Tax Exempt Organization Search.
2. Otherwise, preference goes to the purchase offer with the highest total price.
3. Where two or more eligible organizations request the same items, preference goes to the response taking the greater total quantity. PRB may also weight responses that take items requiring freight elevator access or professional removal.
4. PRB may prefer a response that removes a complete category or a substantial quantity over responses for individual items, including over a donation request for a subset of the same items, where doing so is necessary to clear the space within the schedule above.
5. PRB reserves the right to accept or reject any response in whole or in part, to negotiate with any respondent, to withdraw any item, and to cancel this notice at any time, without liability. This notice is not a public procurement and is not subject to protest procedures. PRB will not disclose competing responses.

Condition and terms

- All items are offered as-is and where-is, with all faults. PRB makes no warranty of any kind, express or implied, including no warranty of merchantability, fitness for a particular purpose, condition, completeness, safety, or regulatory compliance. Photographs, descriptions, dimensions, and model identifications are provided for convenience only, are approximate, and are not representations. Respondents are responsible for verifying condition and fit.

- Electronic and mechanical items have not been tested and are not represented as functional.
- Title and risk of loss pass to the recipient upon removal. The recipient accepts full responsibility for the items and for the transfer.
- The recipient releases PRB from, and agrees to indemnify PRB against, any claim arising out of the removal, transport, possession, use, resale, or disposal of the items, including claims for personal injury and property damage.
- The recipient is responsible for any damage to the building, common areas, elevators, or remaining PRB property caused during removal, and for removing all packing material and debris.
- Payment in full is required before removal, by check or ACH. PRB does not reserve items pending payment.
- Awarded items not removed by August 31, 2026 may be reawarded or disposed of at PRB's discretion.
- Donation recipients must sign an acknowledgement of receipt stating the following. PRB does not appraise donated property and will not state a value for it.
 - The recipient is acquiring the items for use in furtherance of its own charitable, educational, or public mission, and not for resale or for the personal benefit of any officer, director, trustee, employee, or other insider of the recipient or of any related party; and
 - For a period of twelve months following receipt, the recipient will not sell, lease, or otherwise transfer the items for consideration. After that period, disposition is governed by the recipient's own policies.

Pickup, access, and insurance

- All pickup is arranged, staffed, and paid for by the recipient. PRB will not pack, load, transport, or store any item, and will not provide labor, tools, equipment, dollies, or packing material.
- Pickups occur by appointment during business hours at 1111 19th Street NW, Washington, DC, through August 31, 2026. Appointment slots are limited. PRB may consolidate, reschedule, or decline appointment requests as needed to manage building access.
- Any recipient using a moving company, hauler, or other contractor to remove items must ensure that company delivers a certificate of insurance acceptable to building management before the scheduled pickup. Building requirements include commercial general liability of not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, and \$2,000,000 products and completed operations aggregate, written on an occurrence basis with the general aggregate applying per location or per project, and including contractual liability and independent contractors coverage; automobile liability of not less than \$1,000,000 combined single limit

covering owned, non-owned, and hired vehicles; statutory workers compensation with employers liability of not less than \$1,000,000 each accident, \$1,000,000 disease policy limit, and \$1,000,000 disease each employee; umbrella liability of not less than \$2,000,000 per occurrence and aggregate; and crime liability of not less than \$1,000,000 per loss and aggregate. The insurer must be licensed in the District of Columbia and carry an A.M. Best rating acceptable to building management. Landlord and PRB must be named as additional insureds, with a waiver of subrogation issued to the owner and manager (exact names and addresses to be provided by PRB). Certificates must be submitted at least five business days before pickup. Waste removal and hauling companies must additionally carry pollution liability of not less than \$1,000,000.

- Use of the loading dock or freight elevator must be reserved in advance through PRB and is subject to building availability.
- Built-in appliances, televisions, and lockers will be detached by PRB, and offered as loose goods.

How to respond

Send one email to iwolff@prb.org with the subject line "Surplus Property Response: [Your Organization or Name]," including:

1. Legal name of the organization or individual, mailing address, and one point of contact with email and mobile number.
2. Whether you are requesting a donation, making a purchase offer, or both. If both, identify which items fall under which.
3. For donation requests: EIN, IRS determination letter or documentation of public educational or governmental status, and a brief description of the intended programmatic use.
4. A table listing, for each item: item number, item name, quantity requested, and, for purchase offers, proposed price per unit and proposed total.
5. Whether you will use a moving company or contractor, and whether that company can meet the insurance requirements above.
6. Proposed pickup dates in order of preference.

Incomplete responses may be set aside without further notice.

Item list

Please see below. If you have questions, please contact Immanuel Wolff at iwolff@prb.org.

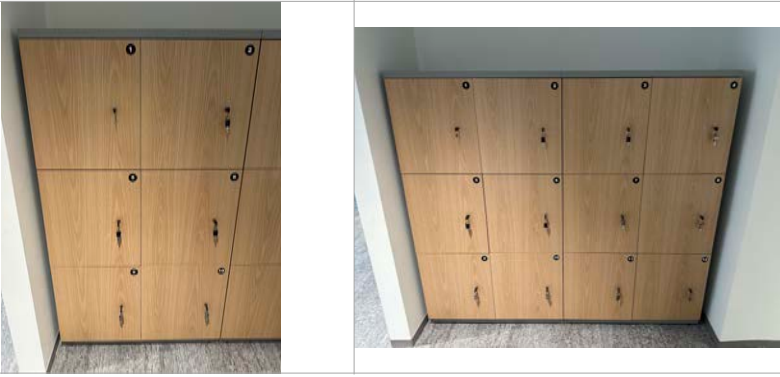
PRB Office Furniture

Item Number	Item Name	Photos			Size	Quantity
		Office				
PRB-1	Hon Office Chair				N/A	27
PRB-2	BASYX Office Chair				N/A	12
PRB-3	Eurotech Hawk Task Chair				N/A	17
PRB-4	Office To Go Guest Chair				19.5 x 17.5 x 17.5 (WxDxH)	61
PRB-5	Haworth Round Table				36" Round, Height 29"	3
PRB-6	Haworth Round Table				36" Round, Height 29"	1

PRB-7	Haworth Jive C-Leg Base Table		30 x 60	6
PRB-8	Unknown flip table		24 x 48	10
PRB-9	OFS Applause Flip Table		30 x 60	11
PRB-10	Haworth Upside Sit-to- Stand Desk		30 x 60	12
PRB-11	Haworth Desk with File Storage		24 x 72 x 74 (WxDxH)	12
PRB-12	Haworth locker		40 x 41 x 175 (WxDxH, in centimeters)	12
PRB-13	Haworth cubicle paneling (not including desks)		Assortment of sizes	X 4 Cubicles

PRB-14	Haworth Upside Sit-to- Stand Desk		23 x 64 in	4
PRB-15	Haworth office cubicle desk		24 x 42 in	4
PRB-16	Ergotron MXV Desk Arm - Dual Monitor		N/A	16
PRB-17	Power Module w/ Mounting Bracket (Haworth)		N/A	22
PRB-18	AMQ S-Series Pedestal File		N/A	4
PRB-19	Dell Monitors - Freestanding		N/A	19
PRB-20	Dell Monitors - desk mounted		N/A	8

PRB-21	Acer Monitors			N/A	1
PRB-22	Dell Keyboards			N/A	13
PRB-23	Acer Keyboards			N/A	1
PRB-24	Dell Mouse			N/A	14
PRB-25	Logi Computer Camera			N/A	10
PRB-26	AC Unit			30 x 51 x 76 (WxDxH, centimeters)	1
PRB-27	Black Filing Cabinet			92 x 49 x 135 (each, centimeters)	3

PRB-28	Personal locker		91 x 47.5 x 162 (each) centimeters	2
Kitchen				
PRB-29	Kitchen stool		51 x 50 x 101 (WxDxH), in centimeters	8
PRB-30	Haworth Maari Chair with Sled base		22 x 22 x 34 (WxDxH)	4
PRB-31	Hawworth Jive Square table		30 x 30 x 30	4
PRB-32	Sofa		140 x 85 x 78 (WxDxH), in centimeters	3
PRB-33	Smeese Dinnerware		10" Plate	24
PRB-34			7.5" Plate	24

PRB-35				Bowl	24
PRB-36	GE Microwave			22 x 18 x 13 (WxDxH)	2
PRB-37	GE Dishwasher				1
PRB-38	GeekChef 4-Slice Toaster			29 x 25 x 19 (WxDxH)	1
PRB-39	Nespresso Vertuo Pop+			N/A	1
PRB-40	Tall glasses - Rings			N/A	17
PRB-41	Tall glasses - Plain			N/A	9

PRB-42	Small glasses - Rings				N/A	13
Conference Room						
PRB-43	Haworth Very Seminar Chair				23.5 x 22 x 34 (WxDxH)	36
PRB-44	Haworth Jive T-Base Flip Table				30 x 60	16
PRB-45	Haworth Conference table				42 x 72	1
PRB-46	Haworth Conference table				48 x 72	1
PRB-47	Samsung TV				55"	2
PRB-48	Samsung TV				75"	2

PRB-49	Samsung TV			85"	1
PRB-50	QSC Conference Camera			N/A	3
PRB-51	OfficeSource Julep Collection Armless Nesting Chair			23 x 20.5 x 35.5 (WxDxH)	8
PRB-52	Podium			56 x 53 x 117 (WxDxH, centimeters)	1
PRB-53	Wooden Cabinet			70 x 38 x 89 (centimeters)	4
Electronics					
PRB-54	Canon Camera			N/A	1
PRB-55	Sony a6500 Camera			N/A	1

PRB-56	Sony A6300 Camera			N/A	1
PRB-57	Sigma 17-50mm Lens			N/A	1
PRB-58	Lumix Camera			N/A	2
PRB-59	Panasonic HDC-TM900 Camcorder			N/A	1
PRB-60	Audio Technica P48 Microphones - AT20202			N/A	3
PRB-61	Assortment of Microphones			N/A	1 (bundle)
PRB-62	Microphone with stand and USB cable.			N/A	1

PRB-63	Wasabi Batteries and chargers			N/A	Batteries x 3 Chargers x2
PRB-64	Alexis MultiMix 8 USB FX			10.25 x 10.75 x 3.25 (WxDxH)	1